

## **OVERVIEW AND SCRUTINY BOARD**

A meeting of **Overview and Scrutiny Board** will be held on

**Wednesday, 9 April 2014**

commencing at **5.30 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,  
Torquay, TQ1 3DR

### **Members of the Board**

Councillor Thomas (J) (Chairman)

Councillor Bent  
Councillor Darling (Vice-Chair)  
Councillor Davies  
Councillor Hytche

Councillor Kingscote  
Councillor McPhail  
Councillor Pentney  
Councillor Stockman

### **Co-opted Members of the Board**

Penny Burnside, Diocese of Exeter

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For information relating to this meeting or to request a copy in another format or language please contact:

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# OVERVIEW AND SCRUTINY BOARD AGENDA

1. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 1 - 3)  
To confirm as a correct record the minutes of the meeting of the Board held on 19 February 2014.
3. **Declarations of Interest**
  - a) To receive declarations of non pecuniary interests in respect of items on this agenda  
  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**  
To consider any other items that the Chairman decides are urgent.
5. **Torbay's Schools Improving Schools Partnership** (Pages 4 - 9)  
To consider a report on the way in which the education services within the Local Authority have developed over the past 12 months and to provide information on the standards achieved by children and young people.
6. **Overview and Scrutiny Annual Report** (To Follow)  
To consider the draft Annual Report of the Overview and Scrutiny Board.
7. **Overview and Scrutiny Work Programme** (Pages 10 - 20)  
To consider the draft Overview and Scrutiny Work Programme for 2014/2015.



## Minutes of the Overview and Scrutiny Board

19 February 2014

**-: Present :-**

Councillor Thomas (J) (Chairman)

Councillors Bent, Darling (Vice-Chair), Davies, Hytche, Kingscote, McPhail, Pentney and Stockman

(Also in attendance: The Mayor and Councillors Cowell, James and Thomas (D))

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### **47. Apologies**

An apology for absence was received from Councillor Scouler, one of the Executive Leads who had been invited to attend the meeting.

### **48. Minutes**

The minutes of the meeting of the Board held on 29 January 2014 were confirmed as a correct record and signed by the Chairman.

### **49. Allocations Policy - Review and potential changes**

The Board considered a report which set out details of a review of the Council's Allocations Policy which had been undertaken in light of the Localism Act 2011 which enabled local authorities to restrict access to their register for social housing. The review aimed to ensure that the Council was providing the best opportunities for local residents and making the most appropriate use of the social housing stock in Torbay.

It was proposed that:

- Band E applicants (those with no housing need) would be removed from the register.
- Applicants who had not bid for 12 months or who had turned down three reasonable offers would be removed from the register.
- A five year residency test (with certain exceptions) would be applied.
- The Council would prioritise working households in areas of high unemployed households.
- An Annual Lettings Plan would be introduced.

The Executive Lead for Spatial Planning, Housing and Energy together with the Director of Children's Services attended the meeting. Members of the Board questioned when the new Housing Strategy for Torbay would be prepared with the Board being informed that this work should start from 1 April 2014.

In considering the proposals, it was noted that, as of October 2013, there were 3101 households on the Torbay Housing Register, of which 1519 were on Band E. A further 554 households across Bands A to D had either never bid or not bid within the year. Therefore, the consequence of applying the proposed criteria would be that 2073 households would be removed with approximately one third of the original total remaining on the Register.

Questions were then raised about whether the Council had the appropriate information about the sizes of homes which were available and being built in Torbay compared with the size of home which was required to meet the needs of households on the Register. It was reported that the proposed Annual Lettings Plan would provide some of this information together with the new Housing Strategy.

**Resolved:** that Council be recommended to amend the proposed Housing Allocations Policy to include information about the size and type of housing which is required to meet the needs of the households within Torbay.

**50. Strategic Agreement between Torbay and Southern Devon Health and Care NHS Trust and Torbay Council**

The Director of Adult Services attended the meeting and presented the draft Annual Strategic Agreement between the Council and the Torbay and Southern Devon Health and Care NHS Trust for the delivery of adult social care. The Director explained how the Agreement fitted with the continuing developments with the health and care sector both nationally and locally, such as the emerging Integrated Care Organisation, the Better Care Fund and the Care Bill.

**51. Revenue Budget Monitoring 2013/2014 (Quarter 3)**

The Board considered a report setting out the projected outturn position of the Council's revenue budget for 2013/2014 as at the end of Quarter 3. It was noted that, whilst the position had improved since the Quarter 2 report, there was still a projected overspend of £1.65 million.

The Vice-chairman of the Board circulated a paper which had been considered at the Council Business Policy Development Group the previous day. It showed that the Council Tax Exceptional Hardship Payments budget was currently underspent by £48,000 and the Crisis Support budget was currently underspent by £360,000. It was confirmed that these underspends had not been taken into account in preparing the budget monitoring report as it was assumed that they would be carried forward into the next year's budget.

**Resolved:** that it be recommended to the Council that the underspends in the Council Tax Exceptional Hardship Payments and Crisis Support budgets be ringfenced and used to fund a more progressive approach to help the people in most need in our community.

**52. Capital Plan Budget Monitoring 2013/2014 (Quarter 3)**

The Board considered the Quarter 3 update report on the Council's Capital Investment Plan. It provided high level information on capital expenditure and funding for the year compared with the last budget position reported in December 2013.

Chairman

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# Agenda Item 5



Title: **Torbay's Schools Improving Schools Partnership**

Ward Affected: **All Wards in Torbay**

To: **Overview and Scrutiny Board**                      On: **9 April 2014**

Contact Officer: **Suzie Franklin**

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## 1. Key points and Summary

- 1.1 The purpose of this report is to provide an overview of the way in which the education services within the Local Authority have developed over the last 12 months and to provide information about the standards achieved by children and young people locally against nationally agreed milestones. The report will also provide information about pending changes to Special Educational Needs and how we are planning to address these.
- 1.2 The Children & Families Act 2014 has gained royal assent and was published on 13 March 2014. Special Educational Needs features significantly in this, and the expectation is that there will be a transformation of the systems currently in place for children and young people with special educational needs (SEN), including those who are disabled. The implementation date for these reforms is the 1<sup>st</sup> September 2014, and we are currently co-ordinating an extensive action plan in preparation of this date. Health, Education and Social Care colleagues are working closely to ensure that we are able to meet our statutory requirements from the 1<sup>st</sup> September 2014. The most significant of these changes are
- i) A duty to support children and young people from 0-25
  - ii) A single health, education and care plan which will replace the statement of special educational need
  - iii) A requirement to have in place a local offer which sets out the resources and support that can be accessed in response to the single plan
- 1.3 Youth Unemployment and Skills are a priority in our drive to improve outcomes for children, young people and families. RPA rates for rising 17 year olds currently stand at 94.5% and our NEETs rates are consistently below 6%. The 14-19 Partnership has been integrated into the SEN and the Youth Skills and Employment work-streams, now focusing on developing initiatives such as the new Apprenticeship strategy and ensuring the transition from S139 assessments to the new EHC assessments.

## 1.4 In Summary

- i) The quality of Early years Childcare continues to be outstanding and as the highest percentage of outstanding providers nationally.
- ii) 81% of our schools are good and outstanding, those that are not are making good progress towards this.
- iii) Outcomes for children at the end of Primary and Secondary Education have continued to improve with children and young people achieving better than in previous years.
- iv) Schools are aware of the need to improve outcomes for more able children and young people and are targeting this group for support.
- v) Children Looked After achieved well at the end of Key Stage 2 , however performance at the end of Key Stage 4 fell and was inadequate.

## 2. Introduction

2.1 Since the Governments acceleration of the schools academisation programme there has been a significant increase in the numbers of schools locally that have converted to become academies. This includes academies that have been required to convert with a sponsor as they are deemed to be underperforming as well as those joining trusts such as the Catholic Academy Schools Trust and schools who have converted independently through choice. There are currently 13 Primary School Academies with a further 4 expected to convert on April 1<sup>st</sup>, 6 Secondary Academies and 1 Special School Academy. Westlands School is currently in the process of converting to become an academy with Ivybridge Community College as it's sponsor. This decision was in direct response to the DFE who have made it a requirement of schools that are judged by Ofsted as inadequate to become sponsored academies.

Torbay LA believes that we should work in close partnership with all our schools regardless of their designation or status. To that end we have maintained strong relationships with the Academy Schools as well as our maintained schools. The strength of this positive relationship has been greater collaboration between the LA and the schools to enable the development of services to support the most vulnerable pupils. Notably schools have committed £500,000 over three years to support the development of a CAMHS service for children and young people in schools, a further £150,000 over three years to develop an education safeguarding service which we have match funded. This new service will include 2 social workers who are based solely in schools supporting and advising them in the delivery of best practice. Schools have also committed additional funding to the Virtual School for Looked after Children to enable the recruitment of an additional teacher.

We continue to work closely with the Torbay Teaching School to ensure that all schools are supported and enabled to improve and that there is a sustainable model of school improvement in future. We are also supporting all schools regardless of their designation who are engaged in the process of Headteacher recruitment. There are currently a number of vacancies locally, (5 Primary, 2 Secondary) and schools are facing a considerable challenge in recruiting high calibre Headteachers.

We continue to monitor and challenge schools on their performance and share this information with the Torbay Teaching School to enable them to target support appropriately and develop CPD that directly addressed the areas of weakness across the Bay.

## **Early Years and Foundation Stage Education and Provision**

### **Quality of Childcare**

Torbay has the highest percentage of outstanding providers (33%) and the highest percentage of providers being judged as good or better (92%) compare to all local authorities. Ofsted June 2013.

School inspections although not including a separate grade for early years rarely have identified actions relating to quality of the first stage of primary education.

### **Access to Childcare**

Currently the free entitlement funding is accessed by approximately 2,000 children which means that approximately 100% of eligible children receive some part of their free entitlement funding.

The two year old funding scheme has been effectively implemented. Currently 330 two year olds have been checked as eligible for the scheme and 270 children have taken up the offer (Department for Education target 296 families). The Local Authority is aware of areas where the scheme has not had the full impact and is working with the Health Visiting service to identify and target families. Action for Children are working to support families that have been checked and not yet taken up their free entitlement hours.

### **Attainment of Children**

In 2013 the framework for measuring children's attainment at the end of the Early Years Foundation Stage significantly changed. The framework set a higher benchmark of attainment for children to achieve. The Department for Education has recognised that the national data set may not be robust due to the changed statutory process.

Despite the high quality of early year's education, Torbay's attainment remains relatively low at 51% of children reaching a good level of development compared to 52% nationally. The attainment of Torbay is 5% below that of the south west region which achieved an average score of 56%. Torbay was judged sixth out of our eleven statistical neighbours for attainment.

It is not possible to judge the progress of children during the early years foundation stage, as there is not a national benchmark for on entry data. To understand the data Torbay has embarked upon a process to link children's outcomes to nursery provider (both maintained and private, voluntary, independent sector (PVI)). These outcomes are demonstrating that children are more likely to achieve a good level of development when attending a PVI sector led provision than a maintained nursery provision. This information is being used to challenge practice and target resources to close the gap on attainment.

### **Children Centre Performance**

Torbay Children's Centre services are delivered in each town. The offer is delivered through both designated centres and satellite delivery points. The commissioning of Children Centres and the reduction in budgets has resulted in a positive impact on the number of families being registered, however a negative impact on the numbers of families being reached in Torquay (5% reduction).

	Torquay	Paignton and Brixham
Registration	65%	77%
Reach	33.14%	39.8%

(Source E-Start December 2013)

Children's Services are currently conducting mock inspections of all children centres services to fully assess the current situation and identify key areas and actions for development. This review process will be completed by April 2014

### Primary and Secondary Education and Provision

As of 17<sup>th</sup> March 2014 Schools performance as judged by Ofsted is as follows;

School Phase	Inadequate	Requires Improvement/Satisfactory	Good	Outstanding
Primary	0	5	20	5
Secondary	1	0	3	4
Special( inc PRU)	0	2	0	2
All phases	1 ( 2%)	7 (17%)	22 (54%)	11 (27%)

### Key Stage 1 Outcomes

Children in Torbay achieved broadly in line with children nationally in reading, writing and maths. More able pupils did not achieve as well as those nationally, there are a number of possible explanations for this the most likely being that when schools are assessing children unless they are consistently achieving at the highest levels they are not being awarded a level 3. We have a robust moderation process locally that was monitored by the DFE last year and judged to be both accurate and effective. This process enables us to check the accuracy of the schools judgements and challenge assessments of children that we do not feel accurately reflect their actual performance.

### Key Stage 2 Outcomes

The Government have published floor targets for the end of Key Stage 2 and 4. Schools that fail to reach these are deemed to be underperforming. Key Stage 2 floor targets (all three thresholds have to be met to be deemed below floor)

Level 4 combined reading, writing and maths below 60%

% of children making 2 levels progress in reading below 91%

% of children making 2 levels progress in writing below 95%

% of children making 2 levels progress in mathematics below 92%

In Torbay at the end of Key Stage 2 2013 one primary school was below the floor target.

Primary Schools across Torbay built on the previous year's improvements. the percentage of children achieving level 4+ in reading , writing and maths was 77%, 2% higher than nationally. Torbay was ranked 1<sup>st</sup> in the south west. Similarly children making expected progress was higher than those nationally or when compared to the south west region.

However more able pupils made less progress than those nationally. The teaching school will be supporting schools to ensure that all children including the most able fulfil their potential.

### Key Stage 4 Outcomes

Key Stage 4 floor targets (all three thresholds have to be met to be deemed below floor)

% of children achieving 5A\* -C including English and maths below 40%

% of children making 2 levels of progress in English is below the national median 73%

% of children making 2 levels of progress in maths is below the national median 73%

At the end of Key Stage 4 one secondary school was below the floor target. This school is being supported by an outstanding school to ensure that it makes the improvements necessary to enable all pupils to achieve their potential in future.

Outcomes for pupils across the Bay improved again this year, 60.3% achieving 5 GCSE including English and Maths. This is also higher than the national average of 59.2%. When compared to our statistical neighbours we are ranked 4<sup>th</sup>.

### **Outcomes and Provision for Vulnerable Pupils including Children Looked After (CLA)**

Outcomes for children looked after are defined by a child being in care from 1 April 2012 – 31 March 2013.

The KS2 results are excellent for both attainment and progress measures particularly progress in English where every child achieved expected progress. This exceeds the outcome for non looked after children. In maths 83% of CLA made expected progress this is the same as those who are not looked after. Narrowing the gap for these pupils is a key focus of the work of the virtual school so this is very positive performance indicator.

However at KS4 the trajectory of results has catapulted from 38.6% gaining 5A\*-C including English and Maths in 2011 to no child achieving that in the 2012/13 year. This was despite 14.2% being on target for 5A\*-C inc English and Maths and 35.5% being on target for 5A\*-C. The progress measures are also very poor in that only a quarter of the cohort made expected progress in English and a third made expected progress in Maths.

It should be noted that 14.2% of the Y11 cohort had a statement of either Moderate Learning Difficulty or Severe Learning Difficulty. However this does not excuse the fact that children who were on target to get 5A\*-C inc English and Maths did not achieve this.

The Virtual School needs to ensure schools are held to account for their results and demonstrate the impact of any interventions. The Virtual School is determined to close the gap between CLA and non-CLA achievement and work during the 2013/14 academic year will be holding schools to account for ensuring all CLA are given sustained support to achieve best outcomes.

Louise Kilshaw, our CLA Teacher, has been in contact with the Designated Teachers in each school where we have identified a child looked after not making expected progress in order to ascertain what interventions have been put in place and what impact is expected. Her capacity is limited and her expertise is secondary focused.

Schools have agreed to part fund an additional primary teacher for the virtual school to support schools in ensuring that pupils are supported as effectively as possible enabling them to achieve the best possible outcomes. This post is temporary in the first instance and will be reviewed to assess the impact and value it has added before any long term investment is considered.

In recognition nationally of the need to improve outcomes for this group of children and young people the Government has increased pupil premium funding to £1900 per CLA.

### **Education Other Than At School (EOTAS)**

The role of EOTAS has changed from September 2013 with a clearer focus on working with phobic and medical pupils only.

As of the 1 March there are 46 pupils working with EOTAS. The youngest of whom is in Y6 but with the largest number at KS4. Clear links are made with CAMHS or

consultants at the hospital in order to ascertain whether the child is unfit to attend school and if that is the case the maximum number of hours the child should receive. The medical conditions for children working in EOTAS range include suicide ideation; psychosis; selective mutism; cancer; crohns; as well as others. Children remain on their school roll and when the child is ready to return to school they do so.

#### **Elective Home Education**

There are currently 92 children whose parents have chosen to educate them at home. The LA needs to ensure that the education in the home is of a satisfactory nature. There are 39 primary aged children and 53 secondary aged children. It is concerning that the number of primary aged children is increasing and it appears that some parents are choosing to home educate if they are unable to get their child into the school of their choice.

The LA has an Elective Home Education QA Officer who is employed two days a week. She undertakes an initial visit to check that the child is in receipt of satisfactory education and then will monitor accordingly. This may include half termly or termly monitoring for new referrals but some of the long standing cases are only seen on

#### **English as an Additional Language (EAL)**

The EAL Service provides support for schools in working with children for whom English is an additional language. Currently there are 474 EAL children of statutory school age in Torbay. A school will request support and advice if a child is failing to thrive educationally and their language skill is a barrier to their learning. It is central service funded through Dedicated Schools Grant and academies are invited to buy back the service. The service includes a teacher and teaching assistant – both part-time. The service will also offer training to schools and supports children in Early years settings.

#### **Special Educational Needs**

Torbay currently has 868 children /young people with a Statement of Special Educational Need (SEN) from 0 – 19 years of age (February 2014 data). During the calendar year 2013 104 new Statements of SEN were produced by Torbay . 86 of these new Statements were completed within the current 26 week statutory timescale . The new changes which will come into force in September 2014, will reduce this completion timescale to 20 weeks. In addition to this the age range will extend from 0-19 to 0-25 years. These changes will create additional pressures upon the SEN Team and associated services, and currently consideration is being given to steps which need to be taken to ensure we are able to meet these additional expectations.

**Suzie Franklin**

**Executive Head of Schools**

# Agenda Item 7



**Meeting:** Overview and Scrutiny Board      **Date:** 9 April 2014

**Wards Affected:** All wards

**Report Title:** Overview and Scrutiny Board Work Programme

**Supporting Officer Contact Details:** Kate Spencer, Overview and Scrutiny Lead  
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## 1. Purpose and Introduction

- 1.1 Each year, the Overview and Scrutiny Committee is required to agree a Work Programme. The Programme needs to be robust and realistic but also flexible enough to enable emerging issues of concern to be addressed. This will help to ensure that overview and scrutiny is driving service improvement and playing a key role in the policy development process. A successful scrutiny function would have a positive impact on our customers as the community would be involved in the work being undertaken and the outcomes of that work would be focused on the community's needs.

## 2. Proposed Decision

- 2.1 That the outline Work Programme for the Overview and Scrutiny Board (including the Health Scrutiny Board), as set out in Appendix 1 to this report, be agreed.
- 2.2 That the Priorities and Resources Review Panel be appointed (comprising the members of the Overview and Scrutiny Board) and meet throughout the year to (a) review and monitor the revenue and capital budgets for the current year; and (b) to review and challenge the emerging proposals for delivering the Council's priorities for the 2015/2016 financial year (in accordance with the draft Project Plan – Timetable set out in Appendix 2 to this report).
- 2.3 That a Working Group comprising the Health Scrutiny Lead plus one member from each of the other Political Groups on the Council be appointed to consider the Quality Accounts from each of the local NHS Trusts and the Quality Account in relation to Adult Social Care and that the Overview and Scrutiny Lead Officer be authorised to submit (following consultation with the Working Group) any commentary for inclusion in those documents.

## 2.2 Reason for Decision

To ensure that the Overview and Scrutiny Board sets a robust Work Programme for the coming year.

## Supporting Information

### 4. Position

- 4.1 The Constitution requires that each year the Overview and Scrutiny Board will co-ordinate the production of a Work Programme for the function as a whole.
- 4.2 As the Board is aware, the major challenge facing Torbay Council in the coming year is identifying the savings required to meet the continuing reducing amount of public sector finance. As part of the processes around fair decision making, robust proposals must be developed which include appropriate consultation and assessment of the impacts.
- 4.3 It is proposed that the Overview and Scrutiny Board focus on issues which have a major community impact and that the Board undertake work as policies and proposals are being developed. This would supplement the work already being carried out across the Council rather than being a parallel or duplicate stream of work. Board members have previously identified issues which it would like to consider including:
- Subsidised Transport
  - Library Services
  - Community Development Trust
  - Service Redesign and Delivery in Adult Social Care (which will incorporate the progress towards an Integrated Care Organisation, the Pioneer/Joined Up Programme and the implementation of the Care Bill)
- 4.4 The Board will also be aware that a petition relating to Supporting People services was referred to it from the Council. It is proposed that this petition is considered together with a review of how the transition funding is being used and how organisations across Torbay are working to develop sustainable services moving forward.
- 4.5 The other elements listed in the draft Work Programme have been identified by members in recent weeks.
- 4.6 The Board is scheduled to meet in the week prior to each meeting of the Council which will enable it to review any issues due to be considered by Council if members so wish.
- 4.7 From discussions with members of the Health Scrutiny Board, it is suggested that the main focus of this Board should be around mental health (bearing in mind that there should be minimal duplication between the work of the Health and Wellbeing Board and HealthWatch). The Work Programme for the Health Scrutiny Board will be agreed at the first meeting of the Health Scrutiny Board.
- 4.8 A different approach is being proposed for preparing the commentary for the Quality Accounts of each NHS Trust and the Local Account for Adult Social Care with a

working group of three members (one from each Political Group) (including the Health Scrutiny Lead) providing the input to the commentary.

## **5. Possibilities and Options**

- 5.1 The Overview and Scrutiny Board are free to determine its own Work Programme. However, regard should be given to the resources available within service departments of the Council to provide information to the Board which is not in line with broad themes work already being undertaken.

## **6. Fair Decision Making**

- 6.1 The proposals in this report do not have a major community impact. However, if the proposals are accepted the reviews of the Overview and Scrutiny Board would form part of the fair decision process for the emerging proposals.

## **7. Public Services (Social Value) Act 2012**

- 7.1 The proposals in this report not require any procurement and so the Public Services (Social Value) Act 2012 does not need to be applied.

## **8. Consultation**

- 8.1 No public consultation has been carried out in formulating this report.

## **9. Risks**

- 9.1 The exact nature and timing of the reviews identified will need to be agreed by members through the scoping process. In order to deliver successful reviews, members will need to ensure that they are clear about what they wish to review (and indeed what they will be excluding from the review). The timings of each review will also be critical to ensure that as little 'bunching' as possible occurs. The timeline for each individual review should be adhered to – this will help ensure that all the reviews can be delivered within the resources available.
- 9.2 A critical success factor will be members' commitment to these reviews –members need to be sure that these issues are matters which can make a difference to the community of Torbay and that they are willing to commit time and energy into identifying consultees and key questions, meeting and discussing issues with other members, officers and consultees, reading and challenging the information presented to them and, finally, drawing conclusions, considering options appraisals and risk assessments, and formulating evidence based recommendations.
- 9.3 Members also need to receive support from officers within service departments and within relevant partners. Whilst the Scrutiny Support Team can provide day-to- day support (including research, consultation and analysis), detailed information will need

to be provided through Executive Heads especially at the scoping, options appraisal, and risk assessment stages.

- 9.4 If members are not committed to the topics within the proposed Work Programme and to making overview and scrutiny a worthwhile mechanism to improve the lives of the community of Torbay (and if they do not receive adequate support from service departments), then there is a risk that no or few positive outcomes can be shown to have been achieved by Overview and Scrutiny.
- 9.5 Co-ordination with the various work programmes of the Council's Policy Development Groups is necessary to ensure there is not duplication of Overview and Scrutiny's role and workstreams and vice versa.

## **Appendices**

Appendix 1 Draft Overview and Scrutiny Work Programme

Appendix 2 Draft Project Plan – Timetable for the Priorities and Resources Review

## **Additional Information**

None

# Overview & Scrutiny

*Confidence in your Council*

## Work Programme 2014/2015

(This Work Programme covers Torbay Council's Overview and Scrutiny Board and Health Scrutiny Board.)

The items shown in grey will be considered by the Health Scrutiny Board. Both Boards have also agreed the principle of undertaking overview and scrutiny reviews in different formats and in different venues in order to best engage with the community. Each review will start with a scoping exercise at which point the Board may determine that no further action is required. Equally, both Boards will react to issues as they arise over the course of the year which have not yet been identified.

Topic	Methodology and Evidence	Timescale	Key Lines of Enquiry	Progress
Economic Strategy	Call for evidence (followed by single issue meeting if necessary)	April 2014- June 2014	How well is the Economic Strategy delivering against its objectives?	
Employment Skills and Training	Inquiry Day with Headteachers (and Students?)	April 2014	Follow up from Skills Gap Inquiry Day in November 2013	
Review of Priorities and Resources 2015/2016	Task-and-finish review panel (Priorities and Resources Review Panel)	April 2014 – February 2015	<p>Petition in relation to Supporting People - How is the transition funding working? Are agencies working together to secure services for the future?</p> <p>Are critical projects on target? Are they delivering (or due to deliver) the outcomes which the Council requires? [Care Bill/ICO/Pioneer/Health and Wellbeing Board/Children and Young People Plan/Community Development Trust]</p> <p>What is the feedback from the Needs Assessments for Subsidised Transport and Library Services? Is the process robust? What are the gaps? How can they be filled?</p> <p>Budget Monitoring – How well are savings being delivered? What impact will the underlying budget position have on the budget for 2015/16?</p>	

Welfare Reform	Call for evidence (followed by single issue meeting if necessary)	April – May 2014 [21 May 2014]	Follow up report required from Director of Adult Services (Welfare Reform Group) Follow up report to be shared from CAB Welfare Support – Is the Council providing enough support to the community given the underspend on the budget? How does the review of the Connections model fit with welfare reform? Duplication of advice services?	In terms of the additional savings to be identified: What does the current service look like and what is the basis for its provision? What are the future requirements of the service? What impact will the Mayor's proposals have on the community of Torbay? [Adult Social Care – Redesign of Services/Redesign of Delivery Model]	
Registered Social Landlords - Service Standards	Call for evidence (followed by single issue meeting if necessary)	April – June 2014 [18 June 2014]	What levels of service should be expected from Registered Social Landlords? What levels of service are the community receiving? Are services as joined up as they should be?		
Services at the Emergency Department of Torbay Hospital	Information from Healthwatch (followed by a single issue meeting if necessary)	April – June 2014	How does the feedback from patients and users of the Emergency Department match with the information from commissioners and providers? Why do patients choose to use the Department of other alternatives?		
Mental Health and Learning Disability	Visits, briefings, Inquiry Days and Board meetings	May – December 2014	What are the issues in relation to mental health and learning disability services in Torbay? How are we ensuring that prevention and early intervention services are effective?  In light of reductions to Supporting People services, how can we help people (back) into		

	<p>work?</p> <p>What are the issues in relation to Child and Adolescent Mental Health Services in Torbay? Will the new system address these issues? What are the alternatives to bed-based care? To long-distance placements?</p> <p>How are we ensuring a joined up approach to mental health services? Between the NHS and local authority? And with other partners?</p>			
	<p>What outcomes are we looking to achieve? What's the community based provision currently like? What will it be like in the future? What's the complete care pathway? Is it seamless from the patient's point of view? How are you gaining the views of people who haven't yet needed the service? How do you assess the views of the people and their families who don't survive because of poor outcomes? What's the degree of clinical consensus to the change?</p>	<p>tbc</p>	<p>Briefing Notes from NHS England (followed by community engagement and Board meetings as necessary)</p>	<p>Specialised Commissioning – Changes in service provision</p>

# Priorities and Resources 2015/2016

## Project Plan – Timetable

Version 1

Meetings shown in grey are Overview and Scrutiny Board rather than Priorities and Resources Review Panel

# Overview & Scrutiny

*Confidence in your Council*

Date	Time	Venue	Public or Private	Council/Stakeholder/Community Representatives	Purpose of Meeting
Late April 2014			Public		<p><b>Subsidised Transport Library Services</b></p> <ul style="list-style-type: none"> <li>• What do the current services look like? What drives demand? How much does it cost? How well is it performing?</li> <li>• What is the current position in relation to both of these proposals?</li> <li>• How is the needs assessment being carried out? Is it robust? Are there gaps?</li> </ul>
May 2014			Public	Petition Organiser Who else?	<p><b>Supporting People – Transition Funding</b></p> <ul style="list-style-type: none"> <li>• What did the organiser of the petition wish to achieve?</li> <li>• How is the transition funding working? How are agencies and organisations working together to secure services for the future?</li> </ul>
June 2014				Community Development Trust Link Officer from Torbay Council – Who?	<p><b>Community Development Trust</b></p> <ul style="list-style-type: none"> <li>• What does Torbay Council expect of the Community Development Trust? How has this been articulated to the Trust? How are we measuring the Trust's outcomes?</li> <li>• Does the Trust believe that they are involved in decisions/discussions at an early enough stage?</li> <li>• Has the Trust got a plan against which to deliver? Where are they?</li> <li>• Can the Trust facilitate change?</li> </ul>

Date	Time	Venue	Public or Private	Council/Stakeholder/Community Representatives	Purpose of Meeting
June 2014				<p>Director of Adults Services  Director of Children's Services  Director of Public Health?  South Devon and Torbay Clinical Commissioning Group  South Devon Healthcare Foundation NHS Trust  Torbay and Southern Devon Health and Care NHS Trust</p>	<p><b>Care Bill  Pioneer  Integrated Care Organisation</b></p> <ul style="list-style-type: none"> <li>• What is the current position in relation to meeting the requirements of the Care Bill?</li> <li>• What are the additional costs? What changes are needed in the workforce?</li> <li>• Will the Council and Care Trust be able to deal with the impact of the Care Bill?</li> <li>• What is the current position with Pioneer and the Integrated Care Organisation? How are the inter-relationships being managed? Who is driving the change?</li> <li>• How have Children's Services been included within the integration agenda?</li> <li>• Can the rhetoric be turned into reality at the pace that the Local Authority requires? When will the benefits accrue – To the public? To the local authority? To the NHS?</li> <li>• What's Plan B for adult social care? If the savings aren't realised? If the additional pressures from the Care Bill aren't met? If the ICO does not go ahead? What's the risk of the ICO not being achieved?</li> </ul>
30 June 2014	-	-	-	<p>Mayor announces draft budget proposals</p>	
9 July 2014	5.30 p.m.	Town Hall, Torquay	Public	<p>The Mayor  Executive Director – Operations and Finance</p>	<p><b>Revenue Budget Outturn 2013/2014</b></p> <ul style="list-style-type: none"> <li>• How was a balanced budget achieved?</li> <li>• Was undue pressure put on services to achieve an overall balanced budget for the Council? What was the impact on service users?</li> <li>• How can we be re-assured that the budget setting process is robust?</li> </ul>

Date	Time	Venue	Public or Private	Council/Stakeholder/Community Representatives	Purpose of Meeting
11 July 2014	9.30 a.m.	Town Hall, Torquay	Public		To determine which proposals to review in detail
14-30 July 2014	-	-	-	Call for Evidence	
6 August 2014	9.30 a.m.	Riviera Centre?	Public	Tbc	<b>Revenue Budget Monitoring – Quarter 1</b> <ul style="list-style-type: none"> <li>What implications does the projected outturn have for the development of next year's budget?</li> </ul> <b>Evidence Gathering – Session 1</b>
13 August 2014	9.30 a.m.	Riviera Centre?	Public	Tbc	<b>Evidence Gathering – Session 2</b>
15 August 2014	9.30 a.m.	Riviera Centre?	Public	Tbc	<b>Evidence Gathering – Session 3</b>
20 August 2014	9.30 a.m.	Riviera Centre?	Public	Tbc	<b>Evidence Gathering – Session 4</b>
3 September 2014	5.30 p.m.	Town Hall, Torquay	Public		To confirm recommendations of the Review of Priorities and Resources
5 September 2014	-	-	-	Publish Report of the Priorities and Resources Review	
November 2014			Public	The Mayor Executive Director – Operations and Finance Executive Head – Finance	Budget Monitoring – Quarter 2

Date	Time	Venue	Public or Private	Council/Stakeholder/Community Representatives	Purpose of Meeting
February 2015			Public	<p>The Mayor  Executive Director – Operations and Finance  Executive Head – Finance</p>	Budget Monitoring – Quarter 3